

MIAMI SPRINGS MIDDLE SCHOOL

2023 - 2024

Welcome!

PARENT/STUDENT ORIENTATION

SCAN THE QR CODE!

**PLEASE ENSURE YOU HAVE
COMPLETED THE SURVEY**



PARENT/STUDENT ORIENTATION Agenda

Thursday, August 10th, 2023
6:00 – 7:30 p.m.

- WELCOME
- MEET THE ADMINISTRATIVE TEAM
- MEET THE DEPT/ CHAIRS & STUDENT SERVICES DEPT.
- MEET THE GRADE LEVEL TEAM LEADERS
- OVERVIEW OF THE SCHOOL DAY
(ARRIVAL/DISMISSAL PROCEDURES)
- BELL/BLOCK SCHEDULE
- ATTENDANCE POLICY
- UNIFORM POLICY
- STUDENT BEHAVIOR CONTRACT
- SCHOOL SUPPLIES
- SUMMER READING
- PROCEDURES FOR VISITING THE SCHOOL
- ATHLETICS & ACTIVITIES
- TITLE 1 PROGRAM
- PARENT TEACHER STUDENT ASSOCIATION (PTSA)
- STAY CONNECTED

**“DON’T
COUNT THE DAYS;
MAKE THE DAYS
COUNT.”**
- MUHAMMAD ALI

MIAMI SPRINGS MIDDLE SCHOOL

ADMINISTRATIVE TEAM



Mr. Christian Saavedra

Principal

saavedra_c_atc@dadeschools.net



Mr. Eric Gonzalez

Assistant Principal

egonzalez8@dadeschools.net



Ms. Rosa Borges

SCSI Instructor

Rmborges@dadeschools.net

MIAMI SPRINGS MIDDLE SCHOOL

DEPARTMENT CHAIRS / CURRICULUM LEADERS



Ms. Lammar Campbell-Lindsay

Language Arts / Reading
Dept. Chair
334398@dadeschools.net



Ms. Claudia Prado

Mathematics Dept. Chair /
Testing Chairperson
cprado@dadeschools.net



Ms. Diana Ocana

Science Dept. Chair / Magnet
Lead Teacher
docana@dadeschools.net



Dr. Pedro Suarez

Social Studies Dept. Chair
drsuarez@dadeschools.net



Ms. Joana Regueira-Munoz

Electives Dept. Chair
jregueira@dadeschools.net

MIAMI SPRINGS MIDDLE SCHOOL

STUDENT SERVICES TEAM



Ms. Nuria Rouco
Guidance Counselor
nuriarocuo@dadeschools.net



Ms. Kristen Arocha
TRUST Counselor
karocha@dadeschools.net



Ms. Tinika McIntyre
Mental Health Coordinator
328169@dadeschools.net



Ms. Erika Fernandes
Gifted Department Chair
(EPs)
335762@dadeschools.net



Ms. Mary Slocum
ESE Department Chair
(IEPs & 504 Plans)
mgramham1@dadeschools.net



Ms. Leslie Vasquez
ESOL Department Chair
268146@dadeschools.net

MIAMI SPRINGS MIDDLE SCHOOL

Need to schedule a parent conference?

Contact your child's Team Leader.



Ms. Claudia Prado
6th Grade Team Leader
Student Last Names A - L
cprado@dadeschools.net



Ms. Leslie Vasquez
6th Grade Team Leader
Student Last Names M - Z
268146@dadeschools.net



Ms. Joana Regueira-Munoz
7th Grade Team Leader
Student Last Names A - L
jregueira@dadeschools.net



Ms. Erika Fernandes
7th Grade Team Leader
Student Last Names M - Z
335762@dadeschools.net



Ms. Diana Ocana
8th Grade Team Leader
Student Last Names A - L
docana@dadeschools.net



Ms. Rosa Borges
8th Grade Team Leader
Student Last Names M - Z
Rmborges@dadeschools.net



2023-2024 STUDENT BEHAVIOR CONTRACT

In order to maintain student safety and a safe learning environment, all students at Miami Springs Middle School are required to follow the following student behavioral contract.

1. All students must abide by the rules and regulations set forth by the Miami-Dade County Public Schools Code of Student Conduct and the schoolwide guidelines and procedures which include:
2. All students must be in school uniform and follow the school uniform policy each and everyday unless participating in an approved school sponsored activity.
3. All students must be in class on time each and every day. Students receive 5 minutes to transition from class to class which is plenty of time to arrive on time.
4. Students will not skip/cut class, be in an unauthorized area nor leave class or school grounds without permission.
5. The use of cell phones and other electronic devices is prohibited during school hours which includes the changing from class to class, restroom breaks, and during lunch time.
6. All students must respect all individuals (teachers, other students, office, security, custodial, cafeteria staff and any visitors in the building) and the property of others at all times.

Failure to comply with the Code of Student Conduct and above-mentioned schoolwide policies may result loss of privileges for participating in school activities, clubs, field trips and sports and can result in disciplinary action.



**JUST
DONT
QUIT.**

OVERVIEW OF SCHOOL DAY

8:30 – Students are allowed in the building and guaranteed supervision begins. Breakfast service begins. Students are supervised in designated areas: Auditorium, Cafeteria, or Picnic Tables Area. (Free breakfast for all students)

9:05-9:10 – Students report to first period of day

3:50 – Dismissal

4:00 – After School programs (sports, clubs, etc.) begin. Only students participating allowed in the building.

ARRIVAL

BEFORE 8:30 a.m.

Students should be dropped off in the front of the school.

Students wait in front of school until the rest of school opens at 8:30 a.m. and there is supervision.

8:30 a.m. - 9:00 a.m.

Students can be dropped off in the front of the school/main entrance.

Students should enter the building immediately and not go to Stafford Park or the market on Okeechobee Drive.

Students will walk to their designated areas until first period of day.

Students who ride an MDCPS or private bus are dropped off in the back of the school.

Students should not be dropped off at Charles Stafford Park on East Drive across the street from the school.

AFTER 9:00 a.m.

Students should be dropped off in the front of the school.

After 9:05 a.m. students must report to attendance office for a tardy pass.

As per federal law, currently parents are unable to enter the building.



DISMISSAL

- ✓ All students are dismissed at 3:50 p.m.
 - ✓ Students riding a Miami-Dade County Public Schools bus will exit through the cafeteria. If the bus has not arrived, students will sit inside the cafeteria until their bus arrives.
 - ✓ Students riding a private bus will exit through the auditorium. Students will sit inside the auditorium until their bus is called.
 - ✓ Students with parent pick-up exit by the front of the school (S. Royal Poinciana Blvd).
 - ✓ *Parking lot gates close at 3:20 pm. If you are picking up your child in the parking lot, please park in an available space, do not block other cars.*
 - ✓ Students should not be picked up at Charles Stafford Park on East Drive across the street from the school.
- ✓ All students must exit campus unless they are in an after-school activity.

4:00 p.m.

- ✓ After school activities begin (sports, after school programs, tutoring)
 - ✓ Only students participating in an organized activity may be inside the building.

Please note traffic signals during arrival and dismissal hours.



Parking lot gates close at 3:20 pm. If you are picking up your child in the parking lot, please park in an available space, do not block other cars.

**PARENT
DROP-OFF
AND PICK-UP**

**Auditorium
Private Buses**

**Cafeteria
MDCPS Buses**

Basketball Court

**Oleeta West-Dade
145 Masonic Center**

SCHOOL

**SPEED
LIMIT
15**



2023-2024 BELL SCHEDULE



MIAMI SPRINGS MIDDLE SCHOOL

2023-2024



Daily Bell and Lunch Schedule

TIME	A DAY	B DAY
9:10 - 10:45	PERIOD 1	PERIOD 2
10:45 - 10:50	PASSING	
10:50 - 12:15	PERIOD 3	PERIOD 4
12:15 - 12:20	PASSING	
12:20 - 2:20	PERIOD 5	PERIOD 6
2:20 - 2:25	PASSING	
2:25 - 3:50	PERIOD 7	PERIOD 8

A Day - Block Schedule - 1, 3, 5, 7

B Day - Block Schedule - 2, 4, 6, 8

LUNCH SCHEDULE

5th and 6th Period

12:25 p.m. - 2:20 p.m.

(Based on teacher's assigned lunch block)



BLOCK SCHEDULE

Homeroom (Period 1 or 2)

9:10 am – 9:20 am

Class Periods - 85 minutes

5-minute class changes

The 2023-2024 Bell Schedule can be found on our school website under the “Calendars/Schedules” tab on our school’s website.

BREAKFAST/LUNCH



- ✓ Miami-Dade County Public Schools offers breakfast at no charge to all M-DCPS students.
- ✓ Breakfast is provided from 8:30 a.m. to 9:00 a.m. daily.
- ✓ Lunch is free for all students during the 2023-2024 school year.
- ✓ Students eat lunch daily during their Period 5 or 6 (Block 3). Students who qualify for free/reduced lunch must complete an application.
- ✓ Free/Reduced lunch application can be filled out at www.nutrition.dadeschools.net
- ✓ Students cannot order food to be brought to school.

2023-2024 BLOCK SCHEDULE

Miami Springs Middle School A/B Block Schedule 2023 - 2024

August-23						
M	T	W	T	F		
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September-23						
M	T	W	T	F		
				1		
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

October-23						
M	T	W	T	F		
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November-23						
M	T	W	T	F		
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	
December-23						
M	T	W	T	F		
				1		
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
January-24						
M	T	W	T	F		
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
February-24						
M	T	W	T	F		
			1	2		
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
March-24						
M	T	W	T	F		
				1		
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
April-24						
M	T	W	T	F		
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
May-24						
M	T	W	T	F		
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
June-24						
M	T	W	T	F		
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

A	A Day (1, 3, 5, 7)
B	B Day (2, 4, 6, 8)
X	Recess/ Holiday
O	Available to OPT

	Teacher Planning Day (OPT)
	TPD (NO OPT) District P.D. Day

Daily Bell Schedule	Period
9:05am	1st Warning Bell
9:10am - 10:45am	Block 1: Per. 1 & 2
10:50am - 12:15pm	HR 9:10am-9:20am
12:20pm - 2:20pm	Block 2: Per. 3 & 4
	Block 3: Per. 5 & 6
	(Lunch)
	1st Lunch: 12:25pm - 12:55pm
	2nd Lunch: 1:05pm - 1:35pm
	3rd Lunch: 1:50pm - 2:20pm
2:25pm - 3:50pm	Block 4: Per. 7 & 8

The 2023-2024 Block Schedule can be found on our school website under the “Calendars/Schedules” tab on our school’s website.

2023-2024 ATTENDANCE POLICY

- ❖ Official school attendance will be taken during block 1 (Period 1 or 2) each day.
 - ❖ Individual class attendance will also be taken during each period of the day.
- ❖ When a student is absent, they will have 72 hours to electronically submit an admit to the school.
 - ❖ Admits should be submitted to 6521attendance@dadeschools.net.
- ❖ If the student is tardy or leaves early by not attending a class, they will be marked absent for that period and must submit a note to receive and excused tardy or early release.
 - ❖ Notes should be submitted to 6521attendance@dadeschools.net.
- ❖ After 10 or more absences, the school's truancy committee will be in contact with parents to see how we can support you.
- ❖ Early Student Pick-Up
 - ❖ Any individual who is picking up a student early must be listed on the Emergency Contact Card. Students will not be released to any individual who is not listed.
 - ❖ As per school board policy, students cannot be picked up 30 minutes prior to dismissal, no students will be released early after 3:20 p.m.
 - ❖ As per school board policy, students who have 10 or more absences for the day or in an individual class cannot be picked up early.

2023-2024 ATTENDANCE POLICY

- ❖ According to Miami-Dade County Public School's Board Policies:
 - ❖ Students in grades 6-12 who have 10 or more unexcused absences in an annual course or five or more unexcused absences in a semester course will be subject to the withholding of passing final grade(s).
 - ❖ A student who has 20 or more cumulative tardies will not be allowed to participate in interscholastic competitions or performances for the remainder of the school year.
- ❖ **Attendance Matters: Students should be in school and on time each and every day to maximize learning opportunities.**

2023-2024 UNIFORM POLICY



MANDATORY SCHOOL UNIFORM POLICY 2023-2024

Tops / Camisas de Polo		<p>Shirts – Collared white or navy blue with school logo</p> <p>Ibiley Uniforms sells our school logo.</p> <p>No designer polo shirts No oversized or knee-length shirts No T-Shirts Undershirts must be white or blue.</p>
Bottoms / Pantalones		<p>Pants – Navy Blue or Khaki ONLY</p> <p>No jeans No shorts of any length No skirts or dresses of any length Appropriate size</p>
Shoes / Zapatos		<p>Closed shoes required with covered heels ONLY</p> <p>No sandals, crocs, open heels or slides.</p>
Jackets / Chaquetas		<p>Jackets can be any color.</p> <p>Jackets CANNOT have hoods attached.</p> <p>Ibiley Uniforms has approved school sweaters available for purchase.</p>

Important Notes

Miami Springs Middle School Spirit T-shirts may only be worn on Fridays. If there is no school on Friday, students will not be able to wear their Miami Springs Middle School Spirit T-shirt that week.

Students enrolled in Physical Education will receive instructions from their teacher regarding the PE uniform during the 1st week of the school year.

- ❑ Students must wear their complete uniform every day!
- ❑ **Uniform Tops:** White or Navy Blue Polo
 - ❑ MSMS Logo is sold by Ibiley Uniforms
- ❑ **Uniform Bottoms:** Khaki or Navy Blue Pants
 - ❑ No shorts, No skirts, No jeans, No leggings, No sweatpants
- ❑ **Shoes** – Closed shoes with covered heel
 - ❑ No Crocs, No Slides, No Sandals
- ❑ **Jackets** can be of any color. **NO JACKETS WITH HOODIES ATTACHED ARE ALLOWED.**
 - ❑ Ibiley Uniforms sells school approved jackets
- ❑ **P.E. Uniforms** – PE teacher will provide instructions
- ❑ **School Spirit Shirts** – Fridays students can wear their school spirit shirts with their uniform bottoms. Spirit shirts will be on sale soon.
- ❑ **Student IDs** – Students must wear their school issued IDs at all times while on school campus. IDs for new students will be distributed by late September to early October.

SCHOOL SPIRIT SHIRT

On Fridays, students can wear their school spirit shirts with their uniform bottoms.

Spirit shirts will be on sale soon via the student portal on OSP.

\$10 credit card only



**EAGLES
SPIRIT
SHIRT**

Thursday, August 17th
through
Friday, September 1st
(8am - 9am)

**\$10.00
per Shirt
on OSP**

SCHOOL SUPPLIES

- ☐ This school year, we have partnered with Zolut to make school supply shopping easier!
 - ☐ Link: <https://www.zolut.com/schools/view/miami-springs-middle-school>
- ☐ You can purchase basic school supplies (such as paper, pencil, pens, and more) directly from Zolut to start off the year.
- ☐ **Note:** each teacher will provide your child with a specific supply list during the 1st week of school, a few additional supplies may be needed other than those offered by Zolut.



ZOLUT SCHOOL SUPPLIES



NEXT YEAR is right around the corner and we want to help you get ready
GET YOUR SUPPLIES NOW

- 1 Visit www.zolut.com and search for our school
- 2 Select your grade for which you will be purchasing the supplies.
- 3 The list would be already set-up as per school specifications.



Zolut
More than school supplies

WWW.ZOLUT.COM



EL PRÓXIMO AÑO está a la vuelta de la esquina y queremos ayudarlo a prepararse.
CONSIGA SU MATERIAL ESCOLAR AHORA

- 1 Visite www.zolut.com y busque nuestra escuela.
- 2 Seleccione su grado para la cual comprará los materiales escolares.
- 3 La lista ya estaría configurada según las especificaciones de la escuela.



Zolut
More than school supplies

WWW.ZOLUT.COM

SUMMER READING

- ❑ Visit the “Parents” section of our website homepage under “Summer Resources” tab to find the 2023 Summer Reading Assignment.
- ❑ You will be required to read **2 books** over the summer. The **first book** is the book you must **choose from the Reading Summer List**. The **second book** is a book **YOU get to choose!**
- ❑ Complete **one (1) assignment** listed on the Summer Reading Assignment **per book**.

Incoming 6 TH grade	Incoming 7 th grade	Incoming 8 th grade
(Choose one): <i>Crossover</i> by Kwame Alexander <i>Schooled</i> by Gordan Korman <i>Summer Ball</i> by Mike Lupica	(Choose one): <i>Nothing but the Truth</i> By Avi <i>Hunger Games</i> by Suzanne Collins <i>Double Dutch</i> y Sharon Draper	(Choose one): <i>Refugee</i> by Alan Krantz <i>Ghost Boys</i> by Jewell Parker Rhodes <i>Sister of the Traveling Pants</i> by Ann Bradshares
Cambridge (Choose one): <i>Chains</i> by Laurie Halse Anderson <i>A Long Walk to Water</i> by Linda Sue Park	Cambridge (Choose one): <i>Omnivore's Dilemma (Young Reader's Edition)</i> by Michael Pollan <i>Front Desk</i> by Kelly Yang	Cambridge (Choose one): <i>Animal Farm</i> by George Orwell <i>A Midsummer Night's Dream</i> by Shakespeare
	FSA Levels 1 and 2 <i>Scary Stories to Tell in the Dark</i>	FSA Levels 1 and 2 <i>Freak the Mighty</i>

PROCEDURES FOR VISITING THE SCHOOL CAMPUS

- ✓ For the safety of all our faculty, staff, students, parents, and community members:
 - ✓ All parents and other visitors must have a valid photo ID to enter the school building.
 - ✓ A security monitor at the front of the school will ask for your ID to scan through our Raptor system and provide you with a visitor sticker to enter the office.
 - ✓ Parents in need of assistance and looking to visit the school campus must call or email the person they'd like to see ahead of time to set up an appointment. Our complete faculty and staff directory is on our school website.

MIAMI SPRINGS MIDDLE ACTIVITIES / ATHLETICS

Activities/Athletics Director: **Ms. Rosa Borges**
Rmborges@dadeschools.net

✓ All students must have a minimum 2.0 in academics and conduct and no disciplinary referrals to participate in school activities, clubs, and sports.

✓ Clubs & Organizations:

- ✓ National Junior Honor Society (NJHS)
- ✓ Future Educators of America (FEA)
- ✓ Student Council
- ✓ Robotics Club
- ✓ Art Club
- ✓ E-Sports
- ✓ Band

✓ Sports:

- ✓ Boys Soccer
- ✓ Girls Volleyball
- ✓ Boys Flag Football
- ✓ Boys Basketball

✓ Fieldtrips & Activities:

- ✓ Miami-Dade County Youth Fair Field Trip
- ✓ 7th Grade Field to Kitty Hawk Play
- ✓ 8th Grade Gradventure Field Trip
- ✓ 8th Grade Dinner/Dance
- ✓ Blue & White (Flag Football)
- ✓ Field Day
- ✓ Honor Roll
- ✓ Student Dances
- ✓ Spirit Weeks
- ✓ Jeans Days
- ✓ Family Nights: McDonalds, Chipotle
- ✓ Attendance Incentives

MIAMI SPRINGS MIDDLE SCHOOL ENRICHMENT PROGRAM

Program Manager: [Ms. Lammar Campbell-Lindsay
334398@dadeschools.net](mailto:334398@dadeschools.net)

- ❑ **Program Dates:** Tuesdays and Thursdays only from 4:00 pm – 5:00 pm beginning September 5th, 2023, through April 26th, 2023
- ❑ The Enrichment Program will be focused on Science, Technology, Engineering, Arts, and Math (STEAM) activities.
- ❑ Program Leader: Mr. Noel Castillo, Room 808.
- ❑ Applications for this program will be sent home once the school year begins.
Registration for this program is required, space is limited.

EDUCATIONAL EXCELLENCE SCHOOL ADVISORY COUNCIL (EESAC)

MR. NOEL CASTILLO, EESAC CHAIR
334917@dadeschools.net

Attention Parents, get involved in EESAC!
Own a business, join our EESAC today!

- ❖ **ASSIST THE SCHOOL WITH PLANNING AND IMPLEMENTATION OF THE SCHOOL IMPROVEMENT PROCESS (SIP).**
- ❖ **ORGANIZE PARENT ORIENTATION MEETINGS FOR NEW FAMILIES TO INCREASE PARENTAL INVOLVEMENT.**
- ❖ **SPONSOR DRIVES TO INCREASE PARENTAL INVOLVEMENT.**
- ❖ **ASSIST THE SCHOOL TO CREATE AND ANALYZE SCHOOL CLIMATE SURVEYS FOR PARENTS AND STUDENTS.**
- ❖ **ASSIST THE SCHOOL WITH STUDENT INCENTIVES.**

TITLE 1 SCHOOL WIDE PROGRAM

Community Liaison Specialist



Ms. Adilia Castillo

338928@dadeschools.net

Community Liaison Specialist



Mr. Jose Menendez

319613@dadeschools.net

- ❖ ACCESS TO PARENT PORTAL
- ❖ ASSISTANCE WITH FREE/REDUCED LUNCH APPLICATION
- ❖ PARENTAL INVOLVEMENT POLICY
- ❖ VOLUNTEER CLEARANCE (Field Trips)
- ❖ PARENT RESOURCE CENTER

www.title1.dadeschools.net



PARENT TEACHER STUDENT ASSOCIATION (PTSA)

PARENT TEACHER STUDENT ASSOCIATION (PTSA) BOARD

TBA, President

Ms. Marie Shorter, Vice President

Ms. Claudia Prado, Recording Secretary

TBA, Corresponding Secretary

TBA, Treasurer



Online PTSA Store:

<https://miamispringsms.new.memberhub.store/store>

PTSA Membership Fee:

Student - \$5.00

Parent - \$7.00

Faculty/Staff - \$7.00



Contact PTSA via Email

msmsptsa@gmail.com

Miami Springs Middle School PTSA

How you are needed:

- ✓ Prepare for Student Incentives
- ✓ Decorating for Student Events, Parent Workshops, etc.
- ✓ Office Duties
- ✓ Fundraising:
 - ✓ Boxtops Collections
 - ✓ Photobooths
 - ✓ Holiday Sales
 - ✓ Popcorn & Concession Sales
- ✓ Holiday Food & Toy Donation Drives
- ✓ Teacher & Staff Appreciation



Follow us: Facebook: <https://www.facebook.com/groups/msms.ptsa/> Instagram: @ptsa.msms

stay connected!

For more information about our school, please visit
www.miamispringsmiddle.net or any of our social media outlets.



www.facebook.com/msmseagles



[@msmseagles](https://twitter.com/msmseagles)



[@msmseagles](https://www.instagram.com/msmseagles)

Have you checked
in and signed the
contract today? If
not, please scan
QR code.



¿Ya se registró y
firmó el contrato
hoy? Si no es así,
escanee el código
QR.